

**The Glenleighden School
PS&F Annual General Meeting 2 March 2020, 7.00pm**

Attendees	Apologies
Abbey Bird Tony O'Mahoney Vanessa Hollis Adriano Franchi Melissa Yarrow Dean & Wendy Beasley Rita Markwell	Jan Morey Anna Turnbull Reagan Seldon Minna Watson Thuy Ly Len Doo

Minutes from last Annual General Meeting (AGM) held on 12 February 2019 noted and accepted.

President report – Abbey Bird

- Welcome and thank you. 2019 was Abbey's first as president, thanks extended to Vanessa Hollis and Tony Mahony for their contribution. Thank you to Jan for her ongoing support.
- 2019 had a strong focus on fundraising for the school's playground upgrade. Fundraising activities have included raffles, mother's day and father's day stall, food and wine night, movie night, Tasty Tuesday and the Bunnings BBQ and cake stall.
- Funds have been distributed to the school for school camp expenses, library books, concert night and pizza day.
- Special acknowledgement of Carole Smeaton for her hard work as Tasty Tuesday coordinator.
- Last year the PSF committee formed a fundraising subcommittee led by Anna Turnbull and Marietta Goddard and Larry Myers.
- Thank you to all volunteers, parents, staff and friends.

Financial report from the Treasurer – Tony O'Mahony

- Financial reporting is provided monthly to the committee during term.
- The efforts acknowledged for a small school, PSF relies on a small pool of parents compared to larger schools.
- The PS&F account currently holds \$36k cash balance .
- \$264 was earned in interest, from more cash and short-term deposit.
- No significant debts.
- Tasty Tuesday has been turning a small profit \$2k per annum, approximately 60 children are currently ordering meals.
- \$27,000 raised in funds through events.
- The largest cash injection occurred from the food and wine event and the associated raffles.
- Bunnings BBQ netted \$1800 and the cake stall \$900.

Treasurer report tabled and accepted.

Other business – Review of constitution and election of roles

- Propose to remove the committee member's tenure limitation from three years with option to extend annually at agreement of the committee quorum – agreed.
- Constitution to be transcribed to digital format and updated – Secretary.
- Natural attrition of membership due to children's transitioning of TGS was noted.

- Propose to create of position of vice president – agreed.

Committee Election

- Abbey nominated as president – agreed.
- Vanessa Hollis resigned as secretary and nominated as vice president – agreed.
- Michelle Newsome nominated for secretary by proxy – agreed.
- Tony nominated for treasurer – agreed.

Annual General Meeting Closed 7.40pm.

General Meeting commenced 7.45pm

Welcome and apologies noted.

Principal's Report - provided by Adriano

- 11 full classes this year, 110 students.
- 1 transition class for year six and seven.
- The school will hold an Open Day 22 March 2020 to be attended by Brisbane City Counsellor Mackay.
- The Governor will be attending the school again 18 March to hand out Senior badges
- The school Gala will be held on 5 September 2020. This will be SALDA's major fundraising for the year, the target is 200-300 attendees and the venue is to be determined. Last year's gala raised approximately \$40,000.
- School is seeking organising committee membership - Abbey self nominated.
- Successful grants this year included 20k for laptops and chairs and tables for chatters café.
- Unfortunately, TGS was not successful in the grant for playground.
- Jan has advised that they are waiting for plans for the new building to plan for stage 1 playground upgrade.
- Vanessa Griffiths has resigned and will be taking up a role at Brigidine College.
- She had started preparations for a mother's paint and sip event for mothers – Adriano seeking someone to take over event planning.
- Carpark raffle for term 2 planned to be announced at assembly.

Tuckshop / Tasty Tuesday

- Discussed subway proposal in lieu of TT for one term includes sub and drink meal deal – committee supported for term 2 or 3.
- Dean advised Bakers Delight have a similar program
- Adriano advised that Woo Commerce established by TGS can be used for online ordering.

Plans for 2020

Vanessa provided committee with summary of the PS&F vision and purpose noting that fundraising is only part of creating a community for parents and children.

Term 1

- Bunnings BBQ 21 March Abbey coordinating and seeking volunteers to take 2 hour shifts.
- Abbey and Tony have already attended induction.

- Committee to consider a second BBQ even later in the year and possibility of holding bake sale on the same day.
- Propose national dress and food event for Harmony Day.
- Rita noted there are lots of ideas but it's tricky to monetise them.

Term 2

- Movie night – Abbey exploring blue room and palace, cheapest venue is Eldorado Indooroopilly.
- Discussed benefits of holding a social as early as possible in term 2 to enable new families to meet other parents.
- Suggestion to hold special Naidoc week event.
- Mother's day stall.

Term 3

- Dean suggested walkathons and readathons work well – Secretary to follow up.
- Cadbury chocolate drive.
- Naidoc week 12 July.
- Father's day stall.

Term 4

- School formal.
- Disco.
- Christmas event.

Proposed next meeting 31 March 2020, 7pm

Meeting closed at 8.30pm