



PROMOTIONAL ACTIVITIES PERMISSION FORM

Speech & Language Development Australia (SALDA), being the parent body of The Glenleighden School (TGS), from time to time undertakes activities, which involve the publication of limited information about students at the school. There are two important reasons for these activities: (a) to promote the school in order to raise its profile in the community and attract funds for its continued operation: and (b) to pursue the broader aims of the organisation which include providing assistance to, and advocacy for children with language and related learning disorders and their families.

Parents/guardians of enrolled students are requested to give permission for their child to be included in promotional activities on the understanding that care is taken that the material is not used in any unsuitable way, and that it may not be used by any third party without further permission being sought. Students may feature in photographs, videos or written accounts distributed in printed materials or online. The information published by the school about students in promotional activities is *anonymous* unless permission has been given to include a student's name. With permission, first names, or alternatively, assumed names may be used. In other cases, care is taken that students are not identified.

The organisation reserves the right, as a condition of enrolment, to use photographs, videos and written accounts relating to the student for the purpose of clinical evaluation and professional training and communication within The Glenleighden School and between The Glenleighden School and other professional agencies.

We request permission to use your child's photograph/video/written account for the abovementioned purposes.

Student's Name _____ Year Level _____

- I give permission for my child's photograph/video/written account and name to be used by The Glenleighden School and published via the following media in Australia and overseas:
 - newsletter
 - websites
 - social media platforms (e.g. Facebook)
 - promotional materials
- I give permission for a photograph/video/written account of my child to be used by The Glenleighden School without acknowledgment, remuneration or compensation.
- I understand and agree that if I do not wish to consent to my child's photograph/video/written account appearing in any or all of the media above, or if I wish to withdraw this authorisation and consent, it is my responsibility to notify the School Leader in writing.

Please complete the statement below. Strike out the underlined words that do not apply.

I / We DO / DO NOT give permission for my child's name and photograph/video/written account to be utilised for the promotional activities described above.

Name of Parent/Guardian _____

Signature of Parent/Guardian _____ Date _____

Signature of Student (if aged 15+) _____ Date _____

SPECIFIC ACTIVITIES

(this section is only to be completed at the request of TGS/SALDA)

In the event of a promotional activity falling outside of the abovementioned purposes (e.g. newspaper, public media), additional permission will be sought from a parent/guardian.

- I give permission for my child's photograph/video/written account and name to be used by The Glenleighden School and published for:

Please complete the statement below. Strike out the underlined words that do not apply.

I / We DO / DO NOT give permission for my child's name and photograph/video/written account to be utilised for the promotional activities described above.

Name of Parent/Guardian _____

Signature of Parent/Guardian _____ Date _____

Signature of Student (if aged 15+) _____ Date _____

Any personal information will be stored, used and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth). Forms will be retained for the duration of the child's enrolment at The Glenleighden School.